STOCKLAND PARISH COUNCIL

You are summoned to a meeting of the Finance and Staff Committee to be held in Victory Hall on Thursday, 11th January at 7.30pm, 2024.

AGENDA

1) **Public Participation Time** (SO 1e & f); 15 minutes in length with each person to speak once only, for no longer than 3 minutes, or shorter, at the discretion of the chairperson.

2) **Resolve to exclude members of the press and public**. To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies(Admission to Meetings Act) 1960].]. **Items 8 and 9**

3) **To record those present/apologies for absence** and to consider whether to approve the reasons given.

4) **Declarations of Interest**: Members to declare any interests they have in agenda items that accord with any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011) or Personal/Prejudicial Interests (Code of Conduct, 2012).

5) **Finance & Staff Minutes**-to note that the draft minutes of the meeting of the **5th of July, 2023** were confirmed and signed at the council meeting on the 5th September, 2023.

6) **Action Review Summary**-
   - **i) Review** and decide if any amendments are required in the procedures for Standing Orders, Financial Regulations, Code of Conduct and Risk Assessment.
   - **ii) Stockland Village Website;** to note that the Council agreed to pay a Contractor £400 to add in the information relating to the Turbaries and raise its Google profile, a year ago and now needs an updated return to judge performance.
   - **iii) Car park;** this asset has been added to this Committee to oversee and develop and requires a Strategy and Plan of Action to be put in place in order to do it.

7) **Recording equipment and rights for people;** the Openness of Local Government Regulations (2014), SI 2014/2095 has made it easier for members of the media and the public to record open meetings which has not been implemented in Stockland thus far and now needs to be done on the grounds of 'reasonable adjustments' for all parties attending; resolve to agree to setting up a working group of Cllrs and Clerk, together with representatives from the Village Hall Committee to investigate the possibilities, reporting back to their respective bodies.

8) **Analysis of Budget to Payments and Receipts;** resolve to; receive the current updated information, although at this stage it's a calculated guess what the Budget/Precept will need to be.

9) **Clerk's Objectives Appraisal-**resolve that Cllrs Switzer, Durrant and the Clerk to meet to agree objectives for the 2024/25 Appraisal.

10) **Items of Future Business** for the next Agenda.

11) **Confidential Items**: In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 2 of the Agenda.

Ken Pearson
Clerk to the Council, 3rd January, 2024