

STOCKLAND PARISH COUNCIL

You are summoned to a Meeting of Stockland Parish Council to be held in Stockland Victory Hall on Tuesday, 27th June, 2023 at 7.30pm.

AGENDA

- 1) **Declaration of Acceptance of Office and Register of Interests Forms**; Cllr Drew to sign.
- 2) **Public Participation Time** (SO 1e & f); 15 minutes in length with each person to speak once only, for no longer than 3 minutes, or shorter, at the discretion of the chairperson.
- 3) **Reports from**; Police; EDDC/ DDC Cllrs Brown, Levine and Chubb (all emailed if received).
- 4) **Resolve to exclude members of the press and public**. To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies(Admission to Meetings Act) 1960].
- 5) **To record those Present and Apologies for absence**; and to consider whether to approve any dispensations.
- 6) **Declarations of Interest**: Members to declare any interests they have in agenda items that accord with any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011) or Personal/ Prejudicial Interests (Code of Conduct, 2012).
- 7) **Council Meeting Minutes**-to confirm and sign the draft minutes of the meeting of the Council held on Tuesday 16th May, 2023 together with any remaining unsigned.
- 8) **Action Review Summary**: to receive and review the following items:
 - a) **Electoral vacancy**; resolve to fill one vacancy from two applications received, Cllr elected to sign Declaration of Acceptance of Office, together with Register of Interests form within 28 days.
 - b) **General Power of Competence (GPC)**; to note that as two-thirds of Cllrs faced an election and the Clerk is qualified with CiLCA, the Council once again meets the criteria set out in the *Localism Act, 2011*, 'to be able to do anything individuals generally may do'.
 - c) **Rialtas Software**; resolve to respond to an email receipt today from the Accounting Software Company that I had been in touch with in April to not require their services from the 20th April because of rising costs and a complex system; they said that they have a 6 month Notice Costs clause and now request it's operation.
 - d) **Issues still to be addressed**; due to concentrating on the AGAR process most of the time certain issues have been unable to be set up including deciding the system for quotes; agreeing the wording of certain parts of Minutes not yet signed and resolving an outstanding Grievance; these will be tackled once the AGAR is sent off.
 - e) **Turbaries**; resolve to;
 - i. Horner Slatted Signs; pay revised Invoice for £236.93 as one of the Panels broke in transit and the Company offered to replace it, but it was decided to locally repair it. The money saved has gone to replace the bench at the top of Horner.
 - ii. Blackdown Consulting; to decide whether to accept the offer of taking in further small parcels that are not yet part of any Agreements and to pass on to the Turbary Committee for a final decision.
 - f) **Highways/Ditches and Footpaths**; resolved to agree any updating reports for;
 - i. Highways, Footways and Drainage; any pot holes reported.
 - ii. Footpaths; to receive any updates to the repairs for the year.
 - d) **Play Area, Car Park and Victory Hall**; resolve to receive any reports on these asset areas.
 - e) **Stockland Charities**; receive any reports back from meetings held.
- 9) **Annual Governance and Accountability Return (AGAR)**; resolve to receive the Clerk's report to agree, sign and publish;
 - i. Internal Control; the Council must carry out a review of the effectiveness of the system and an update has been provided.
 - ii. Section 1 Annual Governance Statement;

- iii. Section 2 Accounting Statements.
 - iv. Bank reconciliation as at 31 March 2022.
 - v. An explanation of any significant year on year variances in the accounting statements.
 - vi. Notification of the commencement date of the period for the exercise of public rights from Monday 3rd July to Friday 11th August 2023 and the Accounts are as yet unaudited.
 - vii. Annual Internal Audit Report 2022/23.
 - viii. AGAR requires a wet signature of the Chair and Clerk at the Council meeting; the submission deadline is Monday, 3rd July; the statutory deadline by which the AGAR Part 3 & signed external auditor report must be published by the Council is 15th September 2023.
- 10) **Amendment to Bank Signatories;** the Bank Mandates to increase the signatories will be sent out next week
- 11) **Planning-** to consider and review any issues arising. (for Applications please go to EDDC web)
- a) **applications received: to consider and respond;**
 - i) Local Plan Webinar 15th June 2023: Presentations will be sent out as there is a new requirement for Neighbourhood Plans to possibly make a contribution to a Designated Neighbourhood Area Housing Requirement in the Local Plan.
 - ii) 23/0064/FUL-. The Bungalow Shorebottom Stockland Devon EX14 9DQ; Two storey side extension with amendments.
 - b) **To review applications previously considered or approved;**
 - i) 22/2004/FUL; Broadhayes Farm Stockland EX14 9EL; Construction of replacement agricultural storage shed; *withdrawn*
 - ii) 23/0840/AGR - Land At Ridge Cross Ridge Stockland EX14 9EN; Proposed 6 bay extension to existing shed; *awaiting decision*
 - iii) 23/0779/LBC and 23/0778/FUL Lower Lye Stockland Devon EX14 9LJ; new single storey extension; *Approved*
 - iv) 20/2527/TCA; Maryton Stockland Honiton EX14 9BS; T3 : To reduce in height to approximately 5 ft. above ground level; *approved.*
 - c) **applications withdrawn/appealed: to decide how to respond:**
 - i) None
- 13) **Correspondence:** to consider items received (copies emailed to all Cllrs where appropriate)
- a) .

14) **Finances** to review and agree items of payments and receipts

Balances at Bank (at 31/5/23):	£42720.72
Treasurers Account	
Payments (as at 22/6/23)	
i) Staff costs June	741.59
ii) Pony Grazing for 2022 season	2310.17
iii) Pony Feed (22.6.23)	28.50
iv) Acres Overland, slatted sign installs on Horner	236.93
v) Community Heart, Defib electrodes	56.34
	TOTAL
	3373.53
Receipts (as at 22/6/23)	
i) East Devon Ramblers car park fee	30.00
	Movement of funds
	3343.53
	BALANCE TOTAL
	39377.19

15) **Items of Future Business** for the next Agenda.

- 16) **Confidential Items:** In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 4 of the Agenda

Ken Pearson, Clerk to the Council, 22.6.2023