STOCKLAND PARISH COUNCIL

You are summoned to the meeting of the Finance and Staff Committee to be held in the Committee Room, Stockland Victory Hall on Tuesday 8th October, 2019 at 4pm.

AGENDA

1) **Public Participation Time** (SO 1e & f); 15 minutes in length with each person to speak once only, for no longer than 3 minutes, or shorter, at the discretion of the chairperson.

2) **Resolve to exclude members of the press and public**. To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies(Admission to Meetings Act) 1960].

3) **To record those present/apologies for absence** and to consider whether to approve the reasons given.

4) **Declarations of Interest**: Members to declare any interests they have in agenda items that accord with any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011) or Personal/Prejudicial Interests (Code of Conduct, 2012).

5) **Finance & Staff Minutes**-to note that the draft minutes of the meeting of the 10th July were confirmed and signed at the council meeting on the 30th July.

6) **Action Review Summary**-

   i) **Annual Governance and Accountability Return (AGAR);** resolve to; **receive** the Clerk's report on the AGAR which was signed at the Council meeting of 25th June; the statutory deadline by which the AGAR Part 3 & signed external auditor report must be published is Monday 30 September 2019; **review** and decide if any amendments are required in the procedures for Standing Orders, Financial Regulations, Code of Conduct and Risk Assessment.

   ii) **DAAT Night time Landing Site**; resolve to receive two quotes for the installation and tree work and identify grant bodies to cover any shortfall.

7) **Analysis of Budget to Payments and Receipts;** resolve to; receive the current information.

8) **Budget and Precept 2020/21;** resolve to; agree the draft report from the Clerk; recommend the Budget and Precept for 2020/21 to the full Council in January.

9) **Clerk's Objectives Appraisal-** resolve to; receive the report of current progress against the objectives set out for the year and for Cllrs Griffiths, A Thompkins and the Clerk to meet to agree objectives for the 2020/21 Appraisal.

10) **Items of Future Business** for the next Agenda.

11) **Confidential Items**: In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 2 of the Agenda.

Ken Pearson
Clerk to the Council,
3rd October, 2019