

STOCKLAND PARISH COUNCIL

You are summoned to the Virtual Zoom meeting of the Stockland Finance and Staff Committee to be held online on Wednesday 8th July, 2020 at 3pm.

AGENDA

- 1) **Public Participation Time** (SO 1e & f); 15 minutes in length with each person to speak once only, for no longer than 3 minutes, or shorter, at the discretion of the chairperson.
- 2) **Resolve to exclude members of the press and public.** To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies(Admission to Meetings Act) 1960]. **Item 6).**
- 3) **To record those present/apologies for absence** and to consider whether to approve the reasons given.
- 4) **Declarations of Interest:** Members to declare any interests they have in agenda items that accord with any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011) or Personal/Prejudicial Interests (Code of Conduct, 2012).
- 5) **Finance & Staff Minutes**-to note that the draft minutes of the meeting of the 14th Jan were confirmed and signed at the council meeting on the 21st Jan.
- 6) **Annual Governance and Accountability Return (AGAR);**
 - i) **Internal Control;** the Council must carry out a review of the effectiveness of the system of Internal Control and prepare the Annual Governance Statement (Section 1 of the AGAR Parts 2 & 3)
 - ii) **AGAR;** resolve to receive the Clerk's report; the AGAR which will need to be signed, with a wet signature, at the Council meeting of 28th July; submission deadline is Friday 31st July 2020; the Council's period for the exercise of public rights, Monday 3rd Aug – Mon 7th Sep; the statutory deadline by which the AGAR Part 3 & signed external auditor report must be published is Fri 13th Nov; External Audit fee is £240 (inc VAT), Internal Audit fee was £50 for the previous three years (all documents were sent to all Cllrs by email on the 25th June at 13.36pm).
 - iii) **Internal Auditor;** resolve to agree the fee for 2019/20, and to note that all documentation is currently with the Internal Auditor.
- 7) **Budget and Precept 2020/1;** resolve to; note the receipt of £5539 on April 1st which is half the Precept again with no CTS Grant now payable; note the End of Year Bank reconciled balance of £ 29625.01.
- 8) **Items of Future Business** for the next Agenda
- 9) **Confidential Items:** In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 2 of the Agenda;

Ken Pearson
Clerk to the Council,
2nd June, 2020

