STOCKLAND PARISH COUNCIL

You are summoned to a Virtual Meeting of Stockland Parish Council to be held on Zoom, Tuesday 27th April, 2021 at 7.30pm.

AGENDA

1) **Public Participation Time** (SO 1e & f); 15 minutes in length with each person to speak once only, for no longer than 3 minutes, or shorter, at the discretion of the chairperson.
2) **Reports from;** Police; EDDC/ DDC Cllrs C Brown, D Key and I Chubb (all emailed if received).
3) **Resolve to exclude members of the press and public**. To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies(Admission to Meetings Act) 1960].
4) **To record those Present and Apologies for absence;** to consider whether to approve any dispensations.
5) **Declarations of Interest**: Members to declare any interests they have in agenda items that accord with any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011) or Personal/ Prejudicial Interests (Code of Conduct, 2012).
6) **Council Meeting Minutes**-to confirm and sign the draft minutes of the meeting of the Council held on Tuesday 30th March, 2021.

7) **Action Review Summary**: to receive and review the following items:
   a) **Turbaries**; resolve to;
      i. HLS &BPS; The BPS claim for this year has been submitted; the HLS claim for Shortmoor has been received by Sheamus Machin and yet to be submitted; the Clerk received a letter on Wednesday from the RPA requesting claim forms for the other HLS sites but no such forms have been received and has urgently requested them.
      ii. Information Panels; receive a Project update from the Clerk.
      iii. Horner; receive any Trespassing Report and agree a Powered Bike incursion strategy to be developed; receive an update for the new Pond site; receive any report on the, allegedly illegal, camera.
   b) **Highways/Ditches and Footpaths**; resolved to agree any updating reports for;
      i. Highways, Footways and Drainage; pot holes report and update.
      ii. Footpaths; received £3,000 for the new financial year from PRoW; to note that the Permissive footpath on Quantock has not been registered via DCC and requires this step to be completed and with the official DCC signs in place to enable it;
   c) **Play Area, Car Park and Victory Hall**; resolve to receive a report on the Play Equipment repairs; Report from Cllr T Thompkins 'Village Hall Car Park, use for overnight event parking'.
8) **Planning**- to consider and review any issues arising. (for Applications please go to EDDC web)
   a) **East Devon Local Plan, Issues and Options Report;** resolve to note any responses to the document submitted, and agree to set up a Steering group for Updating the Neighbourhood Plan, with at least one Cllr able to produce reports to the PC on progress.
   b) **applications received: to consider and respond**;
      i) 21/0999/FUL; Erection of a livestock building; Rakehill Farm Stockland Honiton EX14 9EQ.
   c) **To review applications previously considered or approved**;
      i) 21/0179/FUL; Hedgehog Lodge Chapel Croft Millhayes Stockland Honiton EX14 9DD; Construction of raised platform to provide base for mobile home (retrospective)*; awaiting decision*
      ii) 21/0464/FUL; Kimberley Stockland Honiton EX14 9BX; Construct new bay window to front of property; *Conditional Approval*
      iii) 21/0790/TCA; Parkhayes Stockland Honiton EX14 9BS; T1, Conifer; Cut over hanging branches back to the boundary wall; *awaiting decision*.
      iv) 21/0463/FUL; Hornshayes Farm Stockland EX14 9BX**;** Retain residential use of the static caravan situated on the site located at Hornshayes Farm; *awaiting decision.*

d) **applications withdrawn/appealed: to decide how to respond**:
   i) APP/U1105/D/21/3269729; Construction of single storey side extension and external steps; Ridge Cottage Stockland Honiton EX14 9EN; appeal will be determined on the basis of written representations.

9. **Annual Governance and Accountability Return (AGAR) Stockland Council -2020/21 external auditor instructions;**
   i) Internal Control; the Council must carry out a review of the effectiveness of the system of Internal Control (**see separate document**) and to prepare the Annual Governance Statement (Section 1 of the AGAR Parts 2 & 3);
   ii) AGAR; resolve to receive the Clerk's report; the AGAR will need to be signed with a wet signature, at the Council meeting of 29th June; submission deadline is Friday 2nd July; External Audit fee is £240 (inc VAT), Internal Audit fee was £75 for last year and agree Peter Bishop to be re-appointed on a fee to be agreed at this meeting.

10) **Budget and Precept 2021/2;** resolve to; note the receipt of £5905.50 on April 1st which is half the Precept; note the End of Year Bank unreconciled balance of £ 29051.67; note the budget for the forthcoming Financial Year.
11) **Rialtas Accounting Package**; resolve to receive an update report on the Accounting software package to replace the current process.
12) **Virtual/face-to-face meetings post April;** resolve to agree the date for the Annual Parish Meeting(all electors) to be after 17th May and before 1st June, or to postpone until next year; respond to consultation from the Govt about experiences of meeting virtually.
13) **Stockland Charities & Trusts**; to note that under the Charities Act of 2011 s300 any Parish Charity Trustees that were previously appointed by 'churchwardens or overseers' should be appointed directly from the Parish Council every 4 years with annual reports being made to the Parish Council and resolve to implement this provision.

14) **Correspondence**: to consider items received (copies emailed to all Cllrs where appropriate)
   a) Defibrillator currently standing at (£222.70) with the possibility of donation from the Parish General Charity at some level.
   b) The P3 Footpaths account received £3k this year and is now at £1378.29.

15) **Finances** to review and agree items of payments and receipts

Balances at Bank (at 31/3/21):		£29051.67
Treasurers Account		
Payments (as at 22/4/21)		
i) Staff costs Mar		798.59
ii) Rialtas Bus Solutions		595.80
iii) DALC subs		154.71
	TOTAL	1549.10
Receipts (as at 22/4/21)		
i) Precept EDDC		5905.50
ii) AONB SDF Grant Turb's Boards		…2000.00
iii) DCC PRoW footpaths		…3000.00
iv) HMRC VAT return		5411.60
	Movement of funds	14768.00
	BALANCE TOTAL	43819.67

16) **Items of Future Business** for the next Agenda.

17) **Confidential Items**: In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 3 of the Agenda.

Ken Pearson,
Clerk to the Council, 22.04.2021