

## STOCKLAND PARISH COUNCIL

### Minutes of the Parish Council Meeting held in the Committee Room, Stockland Victory Hall at 7.30pm on Tuesday 28<sup>th</sup> November, 2017

- 1) **Public Participation Time** (SO 1e & f); No questions were asked and the chair agreed to move to item 15, Planning after item 6, as an applicant wished to speak and answer questions.
- 2) **Reports from;** Police; EDDC/ DDC Cllrs D Key and I Chubb (all emailed if received). Cllr Key handed over the Walsham's hedge emails from EDDC for item 7c).
- 3) **Resolve to exclude members of the press and public.** There were no confidential items [Public Bodies(Admission to Meetings Act) 1960].
- 4) **To record those Present** Cllrs Griffiths (Chairman), Allen, Bass, Drew, Durrant, Parris, with EDDC Cllr Key, DCC Cllr Chubb and the Clerk, K Pearson, in attendance; **Apologies for absence and consider whether to approve the reasons given;** Cllrs Bright, Clay, Maitland and Patch, no approved reason given.
- 5) **Declarations of Interest:** There were no interests declared (s31 & 33 of the Localism Act 2011; Code of Conduct, 2012).
- 6) **Council Meeting Minutes-** the draft minutes of the meetings of the Finance & Staff Committee, Turbaries Management Committee both of the 8<sup>th</sup> November and the Council on 31<sup>st</sup> October were confirmed and signed.
- 7) **Action Review Summary:** to receive and review the following items:
  - a) Turbary finances; resolved to; await further information on the RPA position with outstanding money owing; add 5 extra hours work to the Turbary Managing Agent Agreement for this year; pay invoice for work at Shore Bottom by David Surridge to take out fallen hangers £230.40; pay invoice to Cllr Allen for £7; agree 12 days contract winter work with RSPB at a possible cost of £4200; agree RSPB labour costs for winter work to be known before further work begins.
  - b) Village Petrol Pump repair project; resolved to receive the update from Cllrs Allen, Drew & Maitland, with two quotes, Rob Arnold of Automobilia-UK being significantly lower than Alex Cass of UK Restoration; agree to meet with Helen Selby to see what highway protection can be achieved; and investigate what other funding, including matched, is available.
  - c) Highways and Footpaths; resolved to receive progress reports on current issues; nothing further on the proposed diversion, Upottery Footpath 36 and Stockland Footpath 7; progress on the Road Warden scheme and potholes work was provided by Cllr Drew and Ian Morgan, Road Warden, who attended at DCC Highways Conference where 10% of councils have joined the scheme; work has been drawn up and need to apply to fund for signage, agree Road Warden to send details to the Clerk; papers were passed to the Clerk about the hedge-laying in front of Walshams owned by EDDC; Snow Wardens and Gritting service is via Cllr Bright; agree purchase of a drain/pipe close to footpath at bottom of Wych Lane at a cost of £90, re-imbursed from DCC ROW and work completed by landowner at no charge; the Clerk reported the proposed significant pruning of trees by Hi-line on the boundary bank at the Victory Hall to protect power lines; agree that blocked drains causing overflow onto roads to be part of a PTF fund bid co-ordinated by the Clerk.
  - d) Website; resolved to; agree to apply to the Transparency Fund Scheme for Smaller Local Authorities below £25,000 turnover via DALC for changes required.
  - e) Parishes Together Fund; resolved to; receive the report back on the work carried out at the Village Hall and Playing Field; agree an application for drainage work in partnership with Yarcombe and Membury PC's for this financial year especially drains flooding onto roads; note changes to the Parishes Together Fund for the financial year 2018/19.
  - f) Public Sector Mapping Agreement; resolved to receive the report from the Clerk and to update at the next meeting.
- 8) **Defra's Countryside Stewardship scheme AONB Facilitation Fund;** resolved to approve that the council, in line with Standing Orders and the Financial Regulations, supports being involved in the AONB Facilitation Fund running over three years which intends to improve prospects of support

beyond HLS schemes and is an association of local farmers, foresters and other land owners to better manage rough land and woodland in valley sides and bottoms, much of which has been untouched since medieval times.

- 9) **Society of Local Council Clerks (SLCC)**; resolved to; renew membership at a cost of £100pa; agree the Clerk undertake a webinar in Jan on the General Data Protection Regulations at a cost of £36; agree attendance of Clerk at SLCC Devon Branch AGM at a cost of £12.50 plus travel.
- 10) **Blackdown Hills AONB Management Plan Review**; resolved to complete an online survey to elicit comments and views from a range of partners, stakeholders and plan users on the existing AONB Management Plan by the 15<sup>th</sup> December.
- 11) **Pensions Regulator**; resolved to note that the Council's Start Date for Pensions was 1<sup>st</sup> October 2017 and to agree the Finance and Staffing Committee recommendation that the council join the National Employment Savings Trust scheme (NEST).
- 12) **CCLA - Public Sector Deposit Fund & Local Authorities' Property Fund**; resolved to seek other funds to use as both of these require an initial outlay of £25,000.
- 13) **Annual Report and Audit**; resolved to; receive a report from the Clerk on the Annual Report 2016/17 from the external auditors, Grant Thornton; note the arrangements for 2017/18 Audit via PKF LITTLEJOHN LLP, Canary Wharf, London
- 14) **Budget and Precept**; resolved to receive the first draft report from the Finance & Staff Committee, attached to their Minutes, asking them to further investigate a 2-5% increase at their meeting on the 10<sup>th</sup> Jan.
- 15) **Planning**- to consider and review any issues arising. (for Applications please go to EDDC web)
  - a) EDDC; East Devon District Council consultation and closing date on the Cranbrook Plan was noted.
  - b) East Devon District Councils' Infrastructure Delivery Plan; it was noted that the review was approved by the Strategic Planning Committee
  - c) applications received: to consider and respond;
    - i) 17/2451/FUL - Land South Of Heathstock Farm, Heathstock Stockland, EX14 9EU; amended plans Conversion of redundant agricultural barn to form holiday let; support this amendment and the Application.
    - ii) 17/2347/FUL - Townsend Farmhouse Stockland Honiton EX14 9DS; Retention of child's play structure and zip wire; The Parish Council recognised that as this is a permanent structure it would need Planning permission. They agreed to support this application subject to a two year permission only being given and would want this to be conditioned.
    - iii) 17/2710/FUL - Corrie House Dalwood Axminster EX13 7HJ; Construction of replacement car port to rear; The Parish Council recognised that the replacement was seen to be on the same footprint as the original and supported this application.
    - iv) 17/2360/FUL and 17/2361/LBC - The Old Vicarage Stockland Honiton EX14 9EF; Construction of single storey garden room extension, insertion of rooflights to outbuilding, repairs to roof and re-pointing of stonework, insertion of new window and doorway through boundary wall into conservatory, alterations to existing openings and the construction of a timber screen on south east elevation, internal works to ground floor of main house, block up existing window at ground floor and alteration of existing window height and internal alterations to west wing.  
The Parish Council in discussing this agreed with the need for the changes required to update the house especially the small kitchen; that the rooflights on the NE side of the house will not be seen from the road; that the Garden-room access is via the kitchen; the outdoor areas are improved; and noted the previous refusals based on the size of Garden-room compared to other rooms; the PC agreed to support both applications.
  - c) To review applications previously considered or approved;
    - i) 17/2170/FUL: Saxons Cotleigh Honiton EX14 9JD; Demolition of original bungalow and erection of replacement two storey dwelling with new relocated access drive; awaiting decision.
  - d) applications refused/withdrawn/appealed: to decide how to respond: None

- 11) Correspondence: to consider items received (copies emailed to all Cllrs where appropriate)
- a) Blackdown Hills AONB newsletter - Nov 2017
  - b) Campaign to Protect Rural England and Devon Branch agreed to join at cost of £36pa.
  - c) DALC; monthly updates; newsletter; call for Smaller Councils rep to NALC.
  - d) Devon Communities Together; eNewsletter; training courses; Digital Venue Toolkit by Plymouth University
  - e) DCC; various Temporary Traffic Notices; Devon Countryside Access Forum - NEW MEMBERS SOUGHT; Devon Local Flood Risk Management Strategy - October 2017 Newsletter
  - f) EDDC; Council & Cabinet Agenda; Development Management Committee; The Knowledge; A date for your diary - Meeting between EDDC and Devon County Council on 5th December, 6-8.30pm; Recycling and Waste news; The SW Rural Productivity Commission - Key Findings and Recommendations
  - g) Fields in Trust; newsletter.
  - h) HMRC & Pensions Regulator; newsletters
  - i) ICO e-news from the Information Commissioner's Office.
  - j) NHS; NEW newsletters; Healthy People monthly briefing;
  - k) Police & Neighbourhood Watch Alerts
  - l) Rural Vulnerability Service, newsletters on Housing, Transport and Broadband
  - m) Upcott's garden & grounds maintenance; request to be on list for grass cutting was agreed if insurance was confirmed.
  - n) Victory Hall Committee; invoice 605 for £20.00.

12) **Finances** to review and agree items of payments and receipts

Balances at Bank (at 31/10/17):	
Treasurers Account	26164.20
Payments (as at 28/11/17)	
i) D Surrige, Turbary trees inv M114	230.40
ii) Staff costs Nov	420.48
iii) Andy Podbery PTF VH 7066	642.00
iv) Andy Podbery PTF VH 7067	144.00
v) SLCC webinar GDPR Jan	36.00
vi) M Fowler LED for Defib Kiosk	88.80
vii) Turbary padlock Cllr Allen	7.00
viii) SLCC Devon AGM Dec	12.50
ix) VH 605	20.00
x) DCC ROW drain North Hill	230.00
xi) SLCC subs renewal	100.00
xii) CPRE subs	36.00
	<b>TOTAL</b>
	<b>1967.18</b>
Receipts (as at 28/11/17)	
i) None	

Movement of Funds

**BALANCE TOTAL** 24197.02

13) **Items of Future Business** for the next Agenda; Review items

14) **Confidential Items:** Confidential Items: None.

15) Signed .....Chairman      Date 23rd January 2018  
Meeting closed at 9.45pm