STOCKLAND PARISH COUNCIL

MINUTES OF the Annual Parish Council meeting held in the Committee Room, Stockland Victory Hall on Tuesday 29th May 2018 at 7.30pm.

1) **Election of Chair** Cllr Griffiths, after being proposed and seconded was elected chair of the Council for the forthcoming year.
2) **Declaration of Office** was duly signed and dated
3) **Election of Vice-chair** Cllr Maitland, after being proposed and seconded, was duly elected vice-chair of the Council for the forthcoming year.
4) **Public Participation Time** (SO 1e & f); A member of the public asked questions relating to a recent Planning Application 18/0627/LBC - Cawleys Farm, Shorebottom, Agenda item 16)c)iii.
5) **Reports from;** EDDC/ DDC Cllrs D Key and I Chubb (all emailed if received).
6) **Resolve to exclude members of the press and public**. [Public Bodies (Admission to Meetings Act) 1960]. Agenda Item 15, Contract and individual
7) **To record those Present** Cllrs Griffiths (Chairman), Allen, Bright, Clay, Drew, Durrant, Maitland, and Parris,; with EDDC Cllr Key and the Clerk, K Pearson, in attendance; **Apologies for absence;** Cllrs, Bass and Patch
8) **Declarations of Interest**: Cllr Clay and Maitland (SCPL) for item 10b) purchase of shares in the Kings Arms
9) **Council Meeting Minutes**- the draft minutes of the meeting of the Council held on the 24th April were confirmed and signed.
10) **Action Review Summary**: to receive and review the following items:
    a) **Turbaries**;
        - resolved to reduce the HLS claim for Quantock in accordance with what has actually happened on the ground and duly reported by our Managing Agent to RPA a year ago and overlooked by them and accept the council will have to make a further repayment between £2,500 and £3,000; accept the suggestion from Natural England that more could be claimed and make a bid for supplementary funding for scrub control.
        - BPS historical issues; resolved to write to Neil Parish MP; note that HLS will repay back some of the money erroneously taken.
        - 2018 BPS and HLS claims; agree the Managing Agent will submit to BPS with no new changes.
        - 2017 BPS inspection; resolved to accept the situation.

    b) **Annual Parish Meeting**, held on Tuesday 22nd May 7.30pm Victory Hall; resolved to progress issues raised at the meeting;
        - Village Petrol Pump repair project, agree £200 to be paid for restoration by Mike Barnes and to purchase a Dome at £70;
        - use of Turbaries as a learning activity for the school, to be discussed with the school further;
        - better Broadband for the community;
        - resolved to purchase Community Shares under the Kings Arms Pub SCPL offer and agree the amount as £1000 ;
        - Ben Eardley's presentation on Community Renewable Energy schemes in Stockland to be discussed further and agree timing of the APM to be earlier.

    c) **Kings Arms Asset of Community Value**; resolved the Clerk to renew the application of ACV for a further 5 years.

    d) **Website;** resolved to thank the Webmaster for all the work carried out for the current website; the Clerk to check the Transparency Fund budget to see how much is

available for each activity including time for work on the new website; agreed any information required for the StocklandTree emails continue to be sent on.

e) **Highways and Footpaths**; resolved to; note an updated quote of less than £1070 from D Surridge; pay Cllr Drew travel costs to Highways Conference of £18; note the letter from Martin Nunns 'Road Conditions Dalwood and Stockland'; and note that the Stockland Road Warden, Ian Morgan, had completed some potholing before the Fair.

f) **Play Area, Car Park and Victory Hall**; resolved to; receive the Clerk's report on the purchase and fitting of a Dog Bin by EDDC; possible repair costs of £500 for Victory Hall blocked drains; note repairs to the Basket Swing and the spring Rocking Horse are required with a quote received of over £1,000, Cllr Griffiths to discuss with the school PTFA for any contribution.

g) **Parishes Together Fund**; to note the EDDC Press Release on the last year of this Grant scheme and to be brought to the next agenda

h) GDPR; resolved to receive the Clerk's update report on its current status.

11) **PKF Littlejohn LLP- Annual Governance and Accountability Return (AGAR) 2017/18 Part 3;** resolved to; note the unaudited final accounts for 2017/18 have been completed and passed onto the Internal Auditor, Peter Bishop; agree the completion, approval and publishing of the unaudited Annual Return at the meeting on the 26th June; and publish the certified Annual Return by 30th September.

Cllr Maitland left 21.00

12) **Review of Standing Orders, Financial Regulations, Code of Conduct and Risk Assessment;** resolved to receive a report from the Clerk on any updated procedures including the Internal Control System as part of the Financial Regulations which would come to the next meeting.

13) **Came & Co Insurance;** resolved to wait the outcome of discussions noted above for repair of the Play equipment; the Clerk to contact the Insurers to see if the Drains were part of the Asset Register Cover.

14) **EDDC consultation on Polling Place Review 2018;** resolved to note a no response.

15) **NALC/SLCC salary award;** resolved to implement the negotiated increase and to agree as a Confidential Item.

16) **Planning**- to consider and review any issues arising. (for Applications please go to EDDC web)

a) Listed Beckford Bridge in Peril; email from Judy Simmonds; agreed that as this was not in Stockland it could be picked up by Membury PC as a volunteer activity to undertake.

b) applications received: to consider and respond;

i) None

c) applications approved: to review;

i. 18/0515/FUL and 18/0722/LBC Kites Cottage Stockland Honiton EX14 9D; Sub-division of part of existing dwelling for use as holiday accommodation; approved with conditions as holiday let only with 1 parking space allocated.

ii. 18/0866/FUL - Chapel Croft, Millhayes, Stockland; Construction of single storey side and rear extension; approved.

iii. 18/0627/LBC - Cawleys Farm, Shorebottom, Stockland; awaiting decision

d) applications refused/withdrawn/appealed: to decide how to respond:

i. 18/0740/FUL - Corrie House Dalwood Axminster EX13 7HJ; Construction of extensions to north and south elevations; withdrawn

17) Correspondence: to consider items received (copies emailed to all Cllrs where appropriate)

a) BHAONB Blackdown Hills newsletter - May 2018
b) CPRE Devon; NPPF consultation now closed
c) DALC; monthly updates; newsletter;
d) Devon Communities Together; eNewsletter; training events; LOVE Devon Digital Magazine; Programme Devon Community Resilience Event taking place Thursday June 14th 2018
e) DCC; Devon Local Flood Risk Management Strategy, April 2018 Newsletter; Temporary Traffic Notices;
f) EDDC; Development Management Committee; The Knowledge; East Devon Residents' Magazine; Garden Party for Arts Champion 18th August; Tree Warden News;
g) Fields in Trust; newsletter; A Manifesto for Parks - championing our green spaces.
h) HMRC; webinars; change in VAT claims for Councils
i) ICO e-news from the Information Commissioner's Office
j) NHS; NEW newsletters; Healthy People monthly briefing; RD&E Community Briefing
k) OS, Public Sector Mapping Agreement; Free access to aerial photography data from Aerial Photography Great Britain Agreement (APGB)
l) Police & Neighbourhood Watch alerts; crime statistics
m) Rural Vulnerability Service, newsletters on Housing, Transport and Broadband
n) Trip Ring and Ride Service; leaflet on website.
o) Village Hall Committee; invoice 649 for £24.00 received

18) **Finances** to review and agree items of payments and receipts

Balances at Bank (at 30/4/18):

Treasurers Account		15716.51
Payments (as at 29/5/18)		
i) Staffing costs May		475.45
ii) Cllr Drew travel DCC, Highways Conference		18.00
iii) Village Hall invoice 649		24.00
	TOTAL	517.45
Receipts (as at 29/5/18)		
i) None		
	BALANCE TOTAL	15199.06

19) **Items of Future Business** for the next Agenda; village Notice Board to be moved; outside Notice Board needs oiling & restoring; grass cutting payment; Coping stones on bridges from Cllr Drew; Turbary scrub control bid; village Pump Dome cost from Cllr Drew; Play Area school contribution and quotes; 2017 AGAR and Accounts; Standing Orders; Drain quotes.

20) **Confidential Items**: In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 3 of the Agenda.

Agenda Item 15

Agree the General Increase for SCP 25 of 2%, backdated to April 2018.

Signed ……Chairman Date 26th June 2018

Meeting closed at 9.30pm