

Stockland Parish Council

Minutes of the Finance and Staff Committee Meeting held in the Committee Room, Stockland Victory Hall at 5.30pm-6.30pm on Tuesday 15th January, 2019

- 1) **Public Participation Time** (SO 1e & f); there were no members of the public present.
- 2) **Exclude members of the press and public;** j. Items 6i) Staff; and 7) Staff Appraisal.
- 3) **To record those present/apologies for absence** Cllrs Griffiths (chairperson), Durrant and Maitland; with K Pearson, Clerk to the council, in attendance; apologies from Cllr Drew.
- 4) **Declarations of Interest:** There were no interests to declare (s31 & 33 of the Localism Act 2011) (Code of Conduct, 2012).
- 5) **Finance & Staff Minutes-**to note that the draft minutes of the meeting of the 9th October were confirmed and signed at the council meeting on the 30th October 2018.
- 6) **Action Review Summary**
 - i. **To review the Clerk's TOIL arrangements;** resolved to buy-out the remaining TOIL at the end of March.
- 7) **Clerk's Objectives Appraisal-** resolved to; receive the updated report of current progress against the objectives set out for the previous year and agree that Target 1 (Transparency Fund application) was complete; Target 2 (GDPR) needed to be finalised on the new Website; Target 3 (improve the Web and IT System) needed more work to complete, as does Target 4 (HLS and BPS) which is more of an ongoing project. These should form the ongoing objectives for the 2019/20 Appraisal.
- 8) **Budget and Precept 2019/20;** resolved to; recommend an increase of 15% on the Precept to cover the costs of the draft budget from the Clerk to the full Council on the 22nd January; making the Precept £9575pa, an increase of £7.16pa per Band D Household.
- 9) **Items of Future Business** for the next Agenda on 22nd January; Budget and Precept; Highways/Ditches; Air Ambulance; Footpaths; Election on May 2nd; Flooding on Church Way; Turbaries update inc, HLS/BPS and Woodland Management Grant Scheme.
- 10) **Confidential Items:** There were two confidential items identified in minute 2 and are reported above.

Signed 22nd January, 2019
Chairman Meeting closed at 6.30pm