STOCKLAND PARISH COUNCIL

Minutes of the Meeting of Stockland Parish Council held in Victory Hall on Tuesday, 27th June, 2023 at 7.30pm.

1) **Declaration of Acceptance of Office and Register of Interests Forms;** Cllr Drew signed his outstanding form.
2) **Public Participation Time** (SO 1e & f); a member of the public from Shorebottom spoke about land boundaries and concerns over the planning application of a neighbouring property; two members of the public were present as candidates for the Electoral vacancy.
3) **Reports from;** Police; EDDC/ DDC Cllrs Brown, Levine and Chubb (all emailed if received). Cllr Chubb spoke about extensive personnel change at DCC after the appointment of a new CEO.

4) **Resolve to exclude members of the press and public**. No items raised
5) **To record those Present and Apologies for absence;** and to consider whether to approve any dispensations. Cllrs Switzer (chair), Derryman, Durrant, Pearce, Parris, Antony Thompkins; in attendance were Cllrs Brown, Levine, Chubb and the Clerk, K Pearson; apologies from Cllrs Bright and Amanda Thompkins.
6) **Declarations of Interest**: no interests declared from Members.
7) **Council Meeting Minutes**- the draft minutes of the meeting of the Council held on Tuesday **25th April** and the **16th May**, 2023 were confirmed and signed; the meeting to agree the wording of the Minutes for the March meeting was still outstanding due to the Clerk's AGAR workload and would be convened as soon as possible.

8) **Action Review Summary**: to receive and review the following items:

a. Electoral vacancy; resolved that Anna Trott be elected to fill the vacancy and duly signed the Declaration of Acceptance of Office and would complete and return the Register of Interests form within 28 days.

b. General Power of Competence (GPC); to agree that as two-thirds of Cllrs faced an election and the Clerk is qualified with CiLCA, the Council once again meets the criteria set out in the *Localism Act, 2011,* 'to be able to do anything individuals generally may do'.

c. **Rialtas Software;** resolved to respond to an email received from the Accounting Software Company, that the Clerk had been in touch with in April to not require their services from the 20th April because of rising costs and a complex system; they said that they have a 6 month Notice Costs clause and now request it's operation and this was agreed.

d. **Clerk's issues still to be addressed;** due to concentrating on the AGAR process most of the time, certain issues have been unable to be set up including deciding the system for quotes; agreeing the wording of certain parts of the March Minutes not yet signed and resolving an outstanding Grievance; these will be dealt with as soon as possible.

e. **Turbaries**; resolve to;

- Horner Slatted Signs; pay revised Invoice for £236.93 as one of the Panels broke in transit and the Company offered to replace it, but it was decided to locally repair it. The money saved has gone to replace the bench at the top of Horner; a plaque is to be paid for by the East Devon Ramblers being dedicated to 'Sophy', a former member.
- Blackdown Consulting: agreed that Cllr Derryman check with the Managing Agent to see whether it is worthwhile and justified for bringing in further small parcels that are not yet part of any Agreements and to pass on to the Turbary Committee for a final decision; ponies are now installed, a balsam group has completed some work and there maybe another session.

e. **Highways/Ditches and Footpaths**; resolved to agree any updating reports for;

1) Highways, Footways and Drainage; any pot holes reported.

2) Footpaths; agreed to receive an update to the repairs for the year and the Contractor has the list to compete (replacing 6 fingerposts).

g. **Play Area, Car Park and Victory Hall**; to note that there's a meeting of the Victory Hall Committee organised for next week.

h. **Stockland Charities**; receive any reports back from meetings held; 2 families supported with educational grants and 3 others from extra support.

9) **Annual Governance and Accountability Return (AGAR);** resolved to receive the Clerk's report and to agree, sign and publish;

a) Internal Control; the Council must carry out a review of the effectiveness of the system and an update has been provided.
b) Section 1 Annual Governance Statement;
c) Section 2 Accounting Statements.
d) Bank reconciliation as at 31 March 2022.
e) An explanation of any significant year on year variances in the accounting statements.
f) Notification of the commencement date of the period for the exercise of public rights from Monday 3rd July to Friday 11th August 2023 and the Accounts are as yet unaudited.
g) Annual Internal Audit Report 2022/23.
h) AGAR requires a wet signature of the Chair and Clerk at the Council meeting; the submission deadline is Monday, 3rd July; the statutory deadline by which the AGAR Part 3 & signed external auditor report must be published by the Council is 30th September 2023.

1) **Amendment to Bank Signatories;** the Bank Mandates to increase the signatories will be sent out next week

2) **Planning**- to consider and review any issues arising. (for Applications please go to EDDC web)

a) **applications received: to consider and respond**;

i) Local Plan Webinar 15th June 2023: Presentations will be sent out as there is a new requirement for Neighbourhood Plans to possibly make a contribution to a Designated Neighbourhood Area Housing Requirement in the Local Plan;
ii) 23/0064/FUL-. The Bungalow Shorebottom Stockland Devon EX14 9DQ; Two storey side extension with amendments; agreed no change to original objections.

a) **To review applications previously considered or approved**;

i) 22/2004/FUL; Broadhayes Farm Stockland EX14 9EL; Construction of replacement agricultural storage shed*; withdrawn*
ii) 23/0840/AGR - Land At Ridge Cross Ridge Stockland EX14 9EN; Proposed 6 bay extension to existing shed*; awaiting decision*
iii) 23/0779/LBC and 23/0778/FUL Lower Lye Stockland Devon EX14 9LJ; new single storey extension*; Approved*
iv) 20/2527/TCA; Maryton Stockland Honiton EX14 9BS; T3 : To reduce in height to approximately 5 ft. above ground level*; approved.*

c) **applications withdrawn/appealed: to decide how to respond**:

i) None

12) **Correspondence**: to consider items received (copies emailed to all Cllrs where appropriate)

a) .

13)**Finances** to review and agree items of payments and receipts

Balances at Bank (at 31/5/23):		£42720.72
Treasurers Account		
Payments (as at 22/6/23)		
i)	Staff costs June	741.59
ii)	Pony Grazing for 2022 season	2310.17

iii)	Pony Feed (22.6.23)		28.50
Iv)	Acres Overland, slatted sign installs on Horner		236.93
v)	Community Heart, Defib electrodes		56.34
		TOTAL	3373.53
Receipts (as at 22/6/23)			
i)	East Devon Ramblers car park fee		30.00
		Movement of funds	3343.53
		BALANCE TOTAL	39377.19

14)**Items of Future Business** for the next Agenda.

15)**Confidential Items**: In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 4 of the Agenda

Signed ……Chair Date 25.07.2023
Meeting closed at 10.30pm.