

## STOCKLAND PARISH COUNCIL FINANCE AND STAFF COMMITTEE



**Minutes of the Meeting held in Stockland Victory Hall on Tuesday 6<sup>th</sup> January 2026 at 7.30pm**

- 1) **Public Participation Time** (SO 1e & f): 15 minutes in length with each person to speak once only, for no longer than 3 minutes, or shorter, at the discretion of the chairperson.

No members of the public attended.

- 2) **Resolve to exclude members of the press and public:** To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies (Admission to Meetings Act) 1960].

Not required (no members of the press or public were present).

- 3) **To record those Present and Apologies for absence;** and to consider whether to approve any dispensations.

Present were Cllrs C. Bernhard, J. Durrant (Chair), N. Parris, A. Smith, R. Switzer and the outgoing and incoming Clerks (D. Clay and D. Gilpin). Cllr R. Pearse was absent.

- 4) **Declarations of Interest:** Members to declare any interests they have in agenda items that accord with any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011) or Personal/ Prejudicial Interests (Code of Conduct, 2012).

None.

- 5) **Quarter 3 Accounts and Cashbook:**

Update by the Clerk to the Committee on the Accounts and Cashbook for the third quarter of the current financial year.

The Accounts and Cashbook were received by Cllrs prior to the meeting, and were duly accepted.

- 6) **Quarter 3 Bank Reconciliation:**

Resolve to accept the bank reconciliation for the quarter provided by the Clerk against the bank statements for the quarter

The Q3 Bank Reconciliation and supporting bank statements had been provided to Cllrs prior to the meeting, The paper copy of the reconciliation was signed off by Cllr Durrant.

- 7) **Review Budget for 2026-27:**

a) Finalise budget recommendations to be laid before the full council for approval.

The budget figures were reviewed but Cllrs decided more work was needed.

**Action:** Cllr Switzer to revise the figures and format and circulate the updated version to the Committee for approval.

b) Finalise the Precept amount to be laid before the full council for approval.

The Committee decided that a 5% increase to the Precept was appropriate.

**Action:** The outgoing Clerk to contact EDDC to ask for an extension of two weeks to the date the Precept letter has to be returned by, to allow time to review the budget. The date for return will be 28<sup>th</sup> January.

8) **Approve Financial Transactions for recent invoices received and December salary payment:**

- |   |                     |
|---|---------------------|
| a) Strimming play area and bank   | 17/12/2025: £270.00 |
| b) Printer ink  | 17/12/2025: £38.98  |
| c) Stockland Victory Hall invoice 1125  | 20/12/2025 £139.50  |
| d) Staff salary for December (gross includes PAYE)  | 03/01/2026 £363.79  |
| e) Reimburse Simon Meers for purchase of sleepers for the Quantock Turbary Boardwalk Project. This money is refundable by a FiPL grant which has already been approved. The supplier is McVeigh Parker: | 05/01/2026 £914.16  |

The above payments were approved by Cllrs.

9) **Items of Future Business for the next Agenda:**

Year End Cashbook and Accounts

10) **Confidential Items:** Matters identified under item 3 (above).  
**None.**

Meeting Closed 9.30 pm

  
J. Durrant; Chair, Stockland Parish Council Finance and Staff Committee, 27 Jan 2025