Stockland Parish Council

Minutes of the Annual Parish Council held in the Committee Room, Stockland Victory Hall on Tuesday 31st May 2016 at 8pm

1) **Chair of the Council**; Richard Griffiths was elected for the forthcoming year and signed the Declaration of Office
2) **Vice-chair of the Council**; Peter Maitland was elected for the forthcoming year.

3) **Public Participation Time** (SO 1e & f); No questions were asked.

4) **Reports from;** Police Report; EDDC/ DDC Cllrs D Key (verbal), and P Diviani (emailed).

5) **Resolved to exclude members of the press and public**; agreed item **11 staff Pay Award** to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies(Admission to Meetings Act) 1960].

6) **Present**; Cllrs R Griffiths (chairperson), D Allen, D Clay, B Drew, B Durrant, P Maitland, and T Patch. In attendance Cllr Key and K Pearson, Clerk to the Parish Council.
7) **Apologies for absence**; Cllrs Bass, Bright and Parris.
8) **Declarations of Interest**: There were no interests declared by Members for any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011) or Personal/Prejudicial Interests (Code of Conduct, 2012).
9) Council Meeting Minutes- resolved to receive, confirm and sign the minutes of the meeting held on 26th April 2016.

10) Action Review Summary: the following items were received and reviewed as below:
a) Parishes Together Fund; resolved to receive the update from the Clerk with the funds now banked and delivery of the three memorial benches, at cost of £1,204.96; with the larger bench placed near the Playgroup Garden.
b) Annual Audit-resolved to accept the letter of Engagement from Cindy Porter as Internal Auditor, required by Grant Thornton, the External Auditors.
c) Annual Parish Meeting 24th May; resolved to agree the issues for next council agendas as; use of car park by the school; identify emergency & disabled parking; high costs to tarmac whole area; pump in centre of village being damaged by vehicles..
d) Stockland Victory Hall; resolved to receive the update on tree felling, clearance of ditch, French Drains and general maintenance; agree that J Reed to repair potholes in the car park; identifying parking for emergency vehicles to be allocated to Cllr Maitland and to be marked at the road entrance and ramp; grass around the ditches to be removed by Cllr Bright, with A Davies to strim later at £20 per time.
e) Play Area; resolved to receive the update on MNR's repairs identified in the inspection reports; the Clerk to re-send the Annual report to Jane and Cllr Bright who would contact MNR to set priorities and agree one day's work for repairs to be completed in agreement with the Clerk
f) Whitehayes; resolved to receive the update on clearance of culverts and Cllr Maitland and the clerk to meet the owner and Devon Highways.
g) Stockland green lane Zig-Zag repairs; resolved to complete the works identified on the 26th Jan (item 7d of the minutes); agreed £150 limit from the PROW fund but no invoice received so far for the completed work.
h) Church Way sewage; resolved to receive the report of the 22nd Apr from SW Water; noting that the decision to undertake works to be received on April 29th; the Clerk to follow up.
i) Brindley Fold, Shorebottom; resolved to receive the update on the overhanging cherry tree on the Turbary, potential risks and to set a financial limit for the work.

j) Stockland Tennis Club Spoil from minor works was going to be removed under a private arrangement.

11) Annual Pay Award; resolved to agree the 2016-17 pay Award as a confidential item at the end of the meeting

12) HLS Agreements AG00287440, AG00291818, AG00287502 & AG00305847; BPS Claim 2106; resolved that the costs had overrun the budget identified; agreed to pay the invoice and as future work would also be required from S Machin, to keep to agreed process

13) Defibrillator fund; resolved to pay for two pad replacements as agreed by the Clerk for £50 plus VAT a total of £63.60.

14) Planning- to consider and review any issues arising. (please go to EDDC web)

a). Neighbourhood Plan update; resolved to deal with any issues received from the latest consultation carried out by EDDC after the Inspectors report was received.

b) EDDC Consultation on amended Validation Requirements for East Devon District Council Planning Applications; resolved to accept the deadline was too late to respond.

c) applications received: to consider and respond;

i. 16/1170/COU - Park View Stockland Honiton EX14 9BT Formation of new access and creation of driveway (part change of use of agricultural land); previous application was amended by EDDC to move the entrance to improve sight and decrease the loss of orchard; support but note that it was difficult for members to access and read the application documents

ii. 16/1068/FUL - Single storey extension, Chasehayes Stockland Honiton EX14 9EF; it was too difficult to read the uploaded files to make any comment.

d) applications approved: to review;

i. None

e) applications refused/withdrawn/appealed: to decide how to respond:

i. None

15) Correspondence: to consider items received (copies emailed to all Cllrs where appropriate)

a. BHPN; result of elections onto AONB Management Group; date of AGM on Wednesday June 22nd at 7.30 pm, venue Buckland St Mary Village Hall
b. CPRE; newsletter
c. DALC; monthly updates; newsletter;
d. Devon Communities Together; eNewsletter, hosting a 'Pop-Up Shop' during the 2016 Christmas shopping period
e. DCC; Business Broadband consultation; Queens Speech summary
f. EDDC; Development Management Committee; The Knowledge news; Police & Crime Commissioner Result of elections 5th May; Community buildings fund; adoption of CIL effective 1st Sept 16.
g. Fields in Trust; news
h. Locality, New programme of funding & support for community-led housing
i. NHS NEW; newsletter 'Healthy People'
j. Stockland and Yarcombe Pre-School Saturday 25 June, Bouncy Castle request was agreed.
k. Rural Vulnerability Service, Housing, Transport and Broadband

16) **Finances** to review and agree items of payments and receipts

Balances at Bank (at 30/4/16):

Treasurers Account	35231.84

Payments (as at 31/5/16)

i) Staffing costs May (inc Hol and backpay)	788.66
ii) Defibrillator	63.60

iii) David Surridge footpaths work		294.00
iv) Peter Lane Turbary grazing		1600.00
v) Nic Hill, Turbary pony feed		13.00
vi) Victory Hall		52.50
vii)Tuckers Arms, Dalwood NP food		53.85
viii) Cyan Teak Benches		1204.96
ix) S Machin BPS & HLS submission May 2016		808.20
	TOTAL	4878.77

Receipts (as at 31/5/16)

i)		
	TOTAL	0.00
Change in Funds		4878.77
	BALANCE TOTAL	30353.07

Agreed that item i) Staffing Costs to be looked at by the Finance and Staffing Committee at their next meeting and that Cllr Clay attend because of the number of apologies.

17) **Items of Future Business** for the next Agenda; EDDC & Planning for NP Budget, dealing with correspondence items; Cllrs Clay & Maitland to attend BHPN Broadband meeting on 9th June. The Clerk reported that he has an Eye Operation on 15th June and to place this on the Finance and Staffing Committee agenda.

18) **Confidential Items**: In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 3 of the Agenda. **Agenda item 11, staff** agree the annual pay increase from the 1st April, as set out in the NALC Pay Award, for SCP 23.

Signed ……. 28th June 2016
Chairman

Meeting closed at 22.00