Stockland Parish Council

Minutes of the Meeting held in Stockland Victory Hall on Tuesday 30th August 2016 at 8pm

1) **Public Participation Time** (SO 1e & f); No members of the public present.

2) **Reports from;** Police report; EDDC/ DDC Cllrs D Key, and P Diviani (emailed).

3) **Resolved to exclude members of the press and public**. To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies(Admission to Meetings Act) 1960]. **Agenda Item 7a) Contracts** (LGA 72, sch 12A); **item 10 Individual** (LGA 72, sch 12A)

4) **Present**; Cllrs R Griffiths (chairperson), D Allen, G Bass, T Bright, D Clay, B Drew, B Durrant, P Maitland, and T Patch. In attendance Cllr Key and K Pearson, Clerk to the Parish Council.

5) **Apologies for absence** and to consider whether to approve the reasons given. Cllr Parris did not attend, Cllrs Key and Diviani sent apologies.

6) **Declarations of Interest**: (s31 & 33 of the Localism Act 2011) or (Code of Conduct, 2012). Cllr Bright declared a Disclosable Pecuniary Interest in item 10c)I and is not to take part in the debate, vote and must leave the room.

7) **Council Meeting Minutes**- the minutes of the meeting held on 19th July, 17th August, and the Turbaries Management Committee of 13th July were received, confirmed and signed, subject to the following amendments;
19th July Item;
6) Declarations of Interest; delete 'Kings Arms Pub Group' in line 1; substitute 'Stockland Community Pub Ltd'; delete 'Pecuniary' in line 2 to 'or' in line 3.
8b) Whitehayes; delete 'joint' in line 1; delete 'Cllrs Allen, Clay and Parris in line 2; insert 'and subsequent meeting of cllrs only' in line 2 after Cllr Maitland.

8) Action Review Summary: to receive and review the following items:

a) Whitehayes; resolved to receive an update on clearance of culverts from the Clerk as a confidential item.

b) Play Area; resolved cllr Bright to contact MNR contractors to get the work completed.

c) Brindley Fold, Shorebottom; resolved that Toby Taylor to complete the work on the overhanging cherry tree on the Turbary.

d) Digital Project; resolved Cllr Clay to invite a member of Gigaclear company to give a presentation to a future public meeting before a council meeting.

e) EDDC Services Survey; resolved Cllr Griffiths to complete the questionnaire for the next meeting

9) Broadband; resolved this discussion had been dealt with under item d) above.

10) Highways and Roads; resolved Cllr Griffiths to progress a complaint that a resident in a wheelchair is unable to travel along Yarcombe Lane to Longbridge EX14 9LL.

11) Stockland Parish Council's Code of Conduct; resolved to; agree the implications of Cllrs Declaration of Interests, especially with Planning Applications; identify the approach and behaviour Cllrs need to be aware of; clarify the link with Financial Regulations; update any interests in writing to the Clerk by 2nd September; was agreed as a confidential item.

12) Came & Co Insurance renewal; resolved to; continue the 3 year contract for the second year at a cost of £299.02, including insurance premium tax (this takes into consideration the Council's long-term agreement which expires on 7th September 2018); change the Asset

Register with the additions of filing cabinet, laptop, benches and car park surface; to investigate costs of re-surfacing the car park; whether the fence around play equipment was covered; and write to the to Victory Hall Committee about insurers conditions on firework displays.

13) Planning- the following issues were considered and reviewed as below;

a). Neighbourhood Plan update; resolved to accept comments received from EDDC.
b) Devon CC, consultation, 8km section of A30; resolved that the Council agree to submit comments on proposals being put forward to improve the section between Honiton and Devonshire Inn, by the closing date of 30th September, using the online form.
c) applications received: to consider and respond;
   i. 16/1807/FUL Construction of agricultural building for storage of straw, Battens Farm Stockland Honiton EX14 9DS;agreed to support (Cllr Bright left the room after answering questions and did not vote).
d) applications approved: to review;
   i. 16/1307/LBC and 16/1485/FUL Replacement roof and gable end cladding to outbuilding; insertion of thermal insulation under part of roof; Replacement of corrugated roof sheeting with natural slate and clay roof tiles, and timber cladding to part elevation, Lower Lye Stockland Honiton EX14 9LJ
   ii. 16/1488/FUL, Retrospective change of use of outbuilding to holiday or ancillary residential accommodation - The Old Cider House Heathstock Stockland Honiton EX14 9EU
   iii. 16/1537/FUL Proposed orangery, The Knoll Stockland Honiton EX14 9EF
e) applications refused/withdrawn/appealed: to decide how to respond:
   i. 16/1491/LBC Reinstatement of original window opening, repairs to porch overhang structure, replacement staircase, Townsend Farmhouse, Stockland Honiton EX14 9DS, was withdrawn.

14) Correspondence: to consider items received
a. BHAONB; Annual Review 15/16;
b. DALC; monthly updates; newsletter; 'Being a Good Employer' downloadable free guidance
c. Devon Communities Together; eNewsletter; Healthwatch newsletter; Cyber Security training with the police; agreed Cllr Clay to go to the event with a food donation to food bank; Cllr Maitland to go to the Cyber event.
d. DCC; Devon Community Directory changes, Highways closures; Sustainable Drainage Systems Guidance; Highway Services Team Parish & Town Council Conferences; Community Road Warden scheme survey; Devon Minerals Plan Modifications Consultation 1st Aug - 23rd Sep;
e. EDDC; Development Management Committee; The Knowledge news and whether to link with Stockland web was agreed; Boundary Commission meeting 28th September, 6pm Sidmouth, Cllr Griffiths to see if could go; CIL presentation; East Devon Villages Plan Consultation from 3rd Aug- 28th Sep, changing BUAB and Strategy 27 of the Local Plan; sandbags collection, Cllr Key to collect from EDDC on the councils behalf; Register of Interests form updates agreed as above; canvass forms delivery Cllr Griffiths to see if anyone is interested.
f. Fields in Trust; news
g. NHS; NEW newsletters; RD&E News; MIU Honiton opening times changes; Notice of AGM, Plymouth;
h. Rural Vulnerability Service, Housing, Transport and Broadband

15) **Finances** to review and agree items of payments and receipts
Balances at Bank (at 31/7/16):
Treasurers Account 34,883.67

Payments (as at 30/8/16)

i) Staffing costs Aug		674.45
ii) Victory Hall No. 464		42.00
iii) Cllr Maitland, Turbaries Land Registry copies		20.00
iv) Cllr Allen, glyphosate for Turbaries		20.00
v) Peter Lane, Turbaries, grazing previously agreed		1600.00
	TOTAL	2356.45

Receipts (as at 30/8/16)

i) none

Change in Funds	2356.45
BALANCE TOTAL	32527.22

Agreed to vire funds from the General Account to the Parishes Together Fund to cancel the debit amount of £134.40 ok

16) **Items of Future Business** for the next Agenda; referendum; car park emergency markings

17) **Confidential Items**: In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 3 of the Agenda

Item 7a) Contract; Whitehayes, the lowest contract to complete the work was £385 plus VAT; the next lowest was £562.00 + vat for the same specification using the current pipe laid earlier this year. The letter written by the chair has been sent to the owner and tenant giving them notice that the council has done all it can do to resolve this and may not now be liable for any further flooding. Agreed the contractor to contact the owner of the field involved, prior to work starting.

Item 10 Code of Conduct; The role of representatives of the Council on outside bodies reguarding Declaration of Interests was clarified; the behaviour and approach that cllrs must adopt in dealing with the community, complainants, other cllrs; staff and contracts, is explained in the Seven Principles of the Code of Conduct.

Signed …… 27th September 2016
Chairman

Meeting closed at 10.00pm