STOCKLAND PARISH COUNCIL

Minutes of the Virtual Meeting of Stockland Parish Council held at 7.30pm on Zoom, Tuesday, 19th January, 2021.

1) **Public Participation Time** (SO 1e & f); There were issues related to Horner Bridleway for which a member of the public was in attendance and allowed to speak as appropriate.
2) **Reports from;** Police; EDDC/ DDC Cllrs D Key, C Brown and I Chubb (all emailed if received). All Cllrs in attendance.
3) **Resolve to exclude members of the press and public**. To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies(Admission to Meetings Act) 1960]. **Items 7a) iii Pond on Horner; 10) Clerk's Objectives Appraisal; 11 Accounting Package.**
4) **To record those Present and Apologies for absence;** Cllrs Griffiths (Chairman), Bright, Derryman, Drew, Morgan, Parris, A Thompkins & T Thompkins; and Cllrs Brown, Key, Chubb and the Clerk, K Pearson, were in attendance; **Apologies for absence;** Cllrs, Durrant and Pearce (no responses).
5) **Declarations of Interest**: No interests declared.
6) **Council Meeting Minutes**- the draft minutes of the Extraordinary Meeting of the Council held on the 16th Dec, 2020 and the meeting of the Finance and Staff Committee on the 12th January, 2021 were confirmed and signed.

7) **Action Review Summary**: to receive and review the following items:
   a) **Turbaries**; resolved to;
      i. HLS &BPS; note all extension documents have been received, signed and returned to RPA, apart from the Woodland Management Plan, which is currently still being dealt with at RPA.
      ii. Information Panels; received a Project update from Cllrs Drew, Griffiths and the Clerk from a meeting held on the 12th January to agree initial text and layout for two boards.
      iii. Horner; Trespassing Report; agree a collaborative way forward to resolve the issue of motorised vehicles transgressing onto Turbary and Bridleway land, which is both illegal and a reportable crime, and against the RPA and Natural England Agreements the Council has to operate, Cllr Griffiths to initially discuss with current landowners; agreed to seek a specification, with more detail on location, size and depth of the Pond and amount of Tree clearing; other details to be taken as a Confidential item. **RG**
      iv. RSPB; pay invoice for Ponies during the season £1864.94.
   b) **Highways/Ditches and Footpaths**; resolved to agree any updating reports for;
      i Highways, Footways and Drainage; agreed overhanging branches from Turbaries on roads needs dealing with, Cllr Derryman to seek a quote for clearing and agree with the Clerk. **PD/KP**
      ii. Footpaths; completion of P3 Survey by Cllr A Thompkins with the following issues to be agreed; the Zigzags route (BOAT) has clashing users (cyclists, walkers, horses) and may need joint agreement with DCC PRoW and landowners; DCC PRoW suggest that looking up from the bottom towards the west, the stream is channelled onto the left bank, work to be done during spring, with walkers on right going west uphill and agreed to await the specification from the DCC PRoW Co-ordinator; Horner Hill may require more from owners to alleviate issues for users (walkers, horses, cyclists) including side-filling at gates to prevent erosion; stiles & gates replaced/repaired and possible closure of dangerous part of Bridleway (DCC PRoW asked to urgently decide); agreed to keep all users up to date and welcomed all who commented. **AmT/PRoW**
   c) **Play Area, Car Park and Victory Hall**; resolved that as a further report on the Tennis Club and future financial responsibilities was not available, that it be on the next Agenda;

received a verbal report on the Snow Warden duties; the Clerk to investigate costs of grit bins. **BD/TB/KP**

8) **Planning**- to consider and review any issues arising. (for Applications please go to EDDC web)
   a) **East Devon;** The Devon & Cornwall Office of Police and Crime Commissioner has circulated the following link for sharing with members of the public in England and Wales so they can report suspected Covid-19 breaches to the police. https://www.police.uk/tua/tell-us-about/c19/v7/tell-us-about-a-possible-breach-of-coronavirus-covid-19-measures/. The received reports are passed onto the appropriate police force.
   b) **applications received: to consider and respond**;
      i) 20/2439/FUL - Land East Of Quantock Stockland Honiton EX14 9DX. Demolition of dog boarding kennels building and construction of artist studio and workshop including raised decking (retrospective application). Agreed to support although may require another change of use for the studio back to a business class.
   c) **To review applications previously considered or approved**;
      i) i) 20/2524/FUL - Broadhayes Farm Stockland Honiton EX14 9EL; Removal of containers and construction of an agricultural building; Demolition of outbuilding and construction of an agricultural storage building. *Awaiting decision*
      ii) 20/2680/FUL - Land at Ridge Cross Stockland; Erection of Agricultural Livestock Building (Weaner Unit) and associated infrastructure. *Awaiting decision*; *a pre-commencement condition is required to ensure that the archaeological works are agreed and implemented prior to any disturbance of archaeological deposits by the commencement of preparatory and/or construction works.*
      iii) 20/1937/FUL, Land Adjacent to Threshing Cottage Dalwood Axminster EX13 7HW; Change of use of agricultural land to garden for the siting of car port complete with solar panels. *Approved*
      iv) 20/2595/AGR; Agricultural storage building, Harrison Farm Dalwood Axminster EX13 7HW; *Approved*
   d) **applications withdrawn/appealed: to decide how to respond**:
      i) None

9) **Budget and Precept 2020/21;** resolved to agree the recommendation from the Finance & Staff Committee of a 5% increase for the Precept to meet the Budget for 2021/22 increased from £33.78 to £35.47 per Band D household per annum (an increase of £1.69 pa per household) and a precept of £11,811 pa. **KP**
10) **Clerk's Objectives Appraisal;** resolved to discuss this as a Confidential item; received the updated report from the Finance and Staffing Committee of current progress against the objectives set out for the year and agree the objectives for the 2021/2 Appraisal. **RG/AmT/KP**
11) **Accounting Package**; resolved to discuss the purchase of a software package as a confidential item, to replace the corrupted Excel Spreadsheet that was inherited in 2015 and a quote has been provided for a Small Parish Council, below £50k turnover. **KP**

12) **Correspondence**: to consider items received (copies emailed to all Cllrs where appropriate)
   a) Attendance of the Clerk at the SLCC Practitioners Virtual Conference for 3 days, 23rd-25th Feb at a cost of £90 (inc VAT), was agreed.
   b) Devon Community Trust membership £50.00 Direct Debit was agreed.

13) **Finances** to review and agree items of payments and receipts

Balances at Bank (at 31/12/20): £40228.97

Treasurers Account

Payments (as at 13/1/21)

i)	Staff costs Jan		623.93
ii)	BHPN subs		80.00
iii)	ICO subs, Direct Debit		35.00
iv)	RSPB, invoice for ponies grazing		1864.94
v)	Plantronics headset Ebuyer		40.83
vi)	Community Web S J Productions Ltd		380.00
vii)	Turbs Information Boards AONB SDF		1275.00
viii)	SLCC Virtual Practitioners Conference 23-25th Feb		90.00
vix	Devon Community Trust subs D/D		50.00
		TOTAL	4439.70

Receipts (as at 13/1/21)

i)	WPD Wayleaves (Turbaries)	376.38
	Movement of Funds	-4063.32
	BALANCE TOTAL	36165.65

14) **Items of Future Business** for the next Agenda; Tennis Court finances**(BD)**; Horner Pond and tree cutting **(DA/TT/KP)**.

15) **Confidential Items**: In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 3 of the Agenda.

Item 7a) iii quotes for Pond digging on Horner and tree clearing note the general conditions of Agreements to prevent trespass; defer discussion until answers back from Natural England and develop a timetable for the pond to be dug**; Item 9 Clerk's Objectives Appraisal** was completed and **item 11 Accounts Package** was agreed at a cost of £496.50 for the first year and £124 pa thereafter for a 3-year contract**.**

Signed ……Chairman Date 19th January, 2021

Meeting closed at 21.30pm