STOCKLAND PARISH COUNCIL

Minutes of the Virtual Meeting of Stockland Parish Council held at 7.30pm on Zoom, Tuesday 27th April 2021.

1) **Public Participation Time** (SO 1e & f); No members of the Public present.
2) **Reports from;** Police; EDDC/ DDC Cllrs D Key, C Brown and I Chubb (all emailed if received)..
3) **Resolve to exclude members of the press and public**. There were no Confidential Items.
4) **To record those Present and Apologies for absence;** to consider whether to approve any dispensations; Cllrs Griffiths (Chair), Derryman, Drew, Durrant, A Thompkins, T Thompkins; and Cllrs, Brown, Key, and the Clerk, K Pearson, were in attendance; apologies Cllrs Bright, Morgan, Parris, Pearce and Chubb.
5) **Declarations of Interest**: No interests declared.
6) **Council Meeting Minutes**- the draft minutes of the meeting of the Council held on Tuesday 30th March, 2021were agreed and signed.

7) **Action Review Summary**: to receive and review the following items:
   a) **Turbaries**; resolved to;
      i. HLS &BPS; note the BPS claim for this year has been submitted; the HLS claim for Shortmoor has been received by the Managing Agent and yet to be submitted; the Clerk received a letter on 21st April from the RPA requesting claim forms for the other HLS sites but no such forms have been received and has urgently requested them. **KP**
      ii. Information Panels; received a Project update from the Clerk and agreed to find a local person to erect them on the Victory Hall at the chosen site; save doing the further two boards for the moment and/or replace with smaller ones to be placed on Horner Turbary at some future point during the year. **KP**
      iii. Horner; agreed a Powered Bike incursion strategy to be developed (reduced incidents now than before as result of all signs put up by landowners; put up recognised signs on entrances of turbaries; use the template of signs also shown on DCC PROW); received an update for the new Pond site with Cllr Derryman to report back ; received a report on the, allegedly illegal, camera which is still on the owners land, and wait until a response from the police report. **KP/AT/PD**
   b) **Highways/Ditches and Footpaths**; resolved to agree any updating reports for;
      i. Highways, Footways and Drainage; pot holes report and update; Northfield lane completed, others not; agreed Cllr Griffiths, and the Clerk request contractors turn signs around if not working over a weekend and place on the Stockland Tree. **KP/RG**
      ii. Footpaths; received £3,000 for the new financial year from PRoW; to note that the Permissive footpath on Quantock has not been registered via DCC and requires this step to be completed and with the official DCC signs in place to enable it, the Clerk to take up with David Allen; a possible new footpaths contractor was discussed; bridleway No 40 at Unborn, potholes were reported by a member of the public. **KP/DA/AT**
   c) **Play Area, Car Park and Victory Hall**; resolved to receive an update report on the Play Equipment repairs which the Clerk and Cllr A Thompkins would discuss; a report was received from Cllr T Thompkins and agreed for the 'Village Hall Car Park, to be used for overnight Pub event parking for camper vans only, with their own facilities rather than use the hall toilets, on Saturday 14th Aug. **KP/AT/TT**
8) **Planning**- to consider and review any issues arising. (for Applications please go to EDDC web)
   a) **East Devon Local Plan, Issues and Options Report;** resolved to note any responses to the document submitted, and agreed to set up a Steering group for Updating the Neighbourhood Plan, with at least one Cllr on it who would be able to produce reports to the Council on progress, Cllr Griffiths and the Clerk were agreed. **KP/RG**

b) **applications received: to consider and respond**;
   i) 21/0999/FUL; Erection of a livestock building; Rakehill Farm Stockland Honiton EX14 9EQ; supported as it was smaller than the current one, and fits in well. **KP**

c) **To review applications previously considered or approved**;
   i) 21/0179/FUL; Hedgehog Lodge Chapel Croft Millhayes Stockland Honiton EX14 9DD; Construction of raised platform to provide base for mobile home (retrospective)*; awaiting decision*
   ii) 21/0464/FUL; Kimberley Stockland Honiton EX14 9BX; Construct new bay window to front of property; *Conditional Approval*
   iii) 21/0790/TCA; Parkhayes Stockland Honiton EX14 9BS; T1, Conifer; Cut over hanging branches back to the boundary wall; *awaiting decision*.
   iv) 21/0463/FUL; Hornshayes Farm Stockland EX14 9BX**;** Retain residential use of the static caravan situated on the site located at Hornshayes Farm; *awaiting decision.*

d) **applications withdrawn/appealed: to decide how to respond**:
   i) APP/U1105/D/21/3269729; Construction of single storey side extension and external steps; Ridge Cottage Stockland Honiton EX14 9EN; appeal will be determined on the basis of written representations. **KP**

9. **Annual Governance and Accountability Return (AGAR) Stockland Council -2020/21 external auditor instructions;**
   i) **Internal Control;** the Council reviewed the effectiveness of the system of Internal Control, accepting the separate document, to prepare the Annual Governance Statement (Section 1 of the AGAR Parts 2 & 3); **KP**
   ii) **AGAR;** resolved to receive the Clerk's report; the AGAR will need to be signed with a wet signature, at the Council meeting of 29th June; submission deadline is Friday 2nd July; External Audit fee is £240 (inc VAT), Internal Audit fee was agreed as £75 and for Peter Bishop to be re-appointed. **KP**

10) **Budget and Precept 2021/2;** resolved to; note the receipt of £5905.50 on April 1st which is half the Precept; note the End of Year Bank unreconciled balance of £ 29051.67; note the budget for the forthcoming Financial Year.
11) **Rialtas Accounting Package**; resolved to receive the update report on the Accounting software package to replace the current process. **KP**
12) **Virtual/face-to-face meetings post April;** resolved to agree; to postpone the date for the Annual Parish Meeting (all electors) to next year; respond to consultation from the Govt about experiences of meeting virtually. **KP**
13) **Stockland Charities & Trusts**; to note that under the Charities Act of 2011 s300 any Parish Charity Trustees that were previously appointed by 'churchwardens or overseers' should be appointed directly from the Parish Council every 4 years with annual reports being made to the Parish Council and resolved to implement this provision for the two known charities and agreed to apply for funding available for the defibrillator; Cllr Drew read out the attached explanation and to apply to the Chair, Monica Parish. **KP**

12) **Correspondence**: to consider items received (copies emailed to all Cllrs where appropriate)
   a) Defibrillator currently standing at (£222.70) with the possibility of donation from the Parish General Charity at some level to be decided at the next meeting.
   b) The P3 Footpaths account received £3k this year and is now at £1378.29.

13) **Finances** to review and agree items of payments and receipts

Balances at Bank (at 31/3/21): £29051.67

Treasurers Account

Payments (as at 22/4/21)

i)	Staff costs Mar		798.59
ii)	Rialtas Bus Solutions		595.80
iii)	DALC subs		154.71
		TOTAL	1549.10

Receipts (as at 22/4/21)

i)	Precept EDDC	5905.50
ii)	AONB SDF Grant Turb's Boards	…2000.00
iii)	DCC PRoW footpaths	…3000.00
iv)	HMRC VAT return	5411.60
	Movement of funds	14768.00
	BALANCE TOTAL	43819.67

14) **Items of Future Business** for the next Agenda; Cllr Drew to meet with other Cllrs for a Footpaths group to go through any lost paths. **BD**

15) **Confidential Items**: None

Email Attachment from Cllr Drew, sent 27th April 2021 21:43
To: Ken Pearson
Subject: **Stockland Charities**.

Ken
The report I read at the PC zoom meeting tonight;
Stockland Charities; Barbara and I represent the Parish Council on these charities of the three original ones, two remain, the Stockland General Charity and the Stockland Educational Foundation Charity. The Stockland Ecclesiastical Charity ceased in 2005. The General Charity is to benefit people in times of need or distress. The Educational Charity is mainly for young people for educational purposes.
An annual meeting is held unless there is a need for an extraordinary meeting. Officers are elected for four years.
A meeting was held, with COVID restrictions adhered to, on the Wise Aller House, Stockland patio on Tuesday 13th April 2021 at 2.30 pm when the chairman, treasurer and secretary were elected. A notice had been placed on the village hall notice board prior to the meeting. Requests for disbursements were discussed and acted upon at this meeting. Barbara mentioned that the PC, out of their general funds, had had to use £224.40 for the maintenance of the village defibrillator, notably the pads. The Parish Council now need the community to set up a fundraising event to pay for this and that perhaps the Charity could contribute towards this. The Trustees considered this, but agreed that it would need to be acknowledged this would not be an annual occurrence. The Council would need to send a formal request before moving forwards with allocation of any funds.
Bryan.

Signed ……Chairman Date 25th May, 2021
Meeting closed at 21.15pm