Stockland Parish Council

Minutes of the Meeting held in the Committee Room, Stockland Victory Hall on Tuesday 26th April 2016 at 7.30pm

1) Public Participation Time (SO 1e & f); There were no questions from members of the public present.
2) Reports from**;** Neighbourhood Watch, none; verbal report from Cllr D Key, EDDC and P Diviani, DDC, emailed report.

3) Exclusion of members of the press and public; agreed item 11 on the Agenda, (**staff**) would prejudice the public interest by reason of the confidential nature of the business to be transacted [Public Bodies(Admission to Meetings Act) 1960]**.**

4) Present; Cllrs R Griffiths (chairperson), D Allen, G Bass, T Bright, D Clay, B Drew, B Durrant, P Maitland, K Parris, and T Patch. In attendance Cllr Key and K Pearson, Clerk to the Parish Council.
5) Apologies for absence; none

6) Declarations of Interest: There were no interests declared by Members for any Disclosable Pecuniary Interest (s31 & 33 of the Localism Act 2011); Personal/Prejudicial Interests (Code of Conduct, 2012) were declared by Cllrs Griffiths, Drew and Allen for item 12iiib, as members of the Tennis Club.

7) **Minutes**-; resolved to receive, confirm and sign the draft minutes of the Turbary Management meeting of the 16th and the Council meeting held on 29th March.

8) **Action Review Summary**: the following items were received and reviewed as below;
   a) Parishes Together Fund; resolved to receive the update from the Clerk with the funds now banked and the three memorial benches scheduled for May.
   b) Stockland Victory Hall; resolved to receive the update on tree felling, clearance of ditch, French Drains and general maintenance; agree that J Reed to repair potholes in the car park; identifying parking for emergency vehicles to be allocated to Cllr Maitland; grass around the ditches to be removed by Cllr Bright, with A Davies to strim later.
   c) Play Area; resolved to receive the update on MNR's repairs identified in the inspection reports; the Clerk to re-send the Annual report to Jane and Cllr Bright who would contact MNR to set priorities and agree one day's work for repairs to be completed in agreement with the Clerk.
   d) Whitehayes; resolved to receive the update on clearance of culverts and the Clerk to set up the joint meeting between the owner, Devon Highways and the PC.
   e) Stockland green lane Zig-Zag repairs; resolved to complete the works identified on the 26th Jan (item 7d of the minutes); agreed £150 limit from the PROW fund.
   f) Church Way sewage; resolved to receive the report of the 22nd Apr from SW Water; noting that the decision to undertake works to be received on April 29th; the Clerk to follow up..

9) **Annual Parish Meeting;** resolved; the date, between 1st Mar and 1st June, to be Tue 24th May; items agreed to cover, include Neighbourhood Plan; the Kings Arms Pub; Turbaries; Broadband; bin collections; Cllr Griffiths to convene the meeting.

10) **Annual Return 2015/16**- resolved to agree to; the period from 3rd June to the 14th July for the Notice of Exercise of Electors Rights (s14/15 of the Accounts and Audit Regs 2015); the completion, Approval and publishing of the unaudited Annual Return by 30th Jun; publish the certified Annual Return by 30th September and to appoint Cindy Porter as the Internal Auditor.

11) **Review of Standing Orders, Financial Regulations, Code of Conduct and Risk Assessment**; resolved to delegate this issue to the Finance and Staff Committee; the Clerk to convene.

12) **Incremental pay increase**; resolved to implement the Clerks pay increase as set out in the Contract of Employment as a confidential item at the end of the meeting.

13) **Planning**- the following issues were considered and reviewed as below;

i) **SPC Neighbourhood Plan;** resolved to note that the submission is now subject to a further consultation of 6 weeks by EDDC; agreed the Axminster Print quote for printing the coloured Final Copy of the Plan received for £250.

ii) **Paperless Planning presentation**; resolved to receive the report from the Clerk who attended the Cosmic/parishes meeting at Dunkeswell; the effects on SPC, including equipment required and agreed to set up a meeting between the users of Victory Hall, its Management Committee and Cosmic to discuss the future of Broadband provided in the Hall.

iii) Applications received: were considered as below;

a) **16/0897/TCA;** T1, Ash; remove two lowest branches on northern aspect of tree. Crown, reduce via thinning removing 1.5m radial spread; T3, Sycamore; Lift crown by removing the 5 lowest branches; T2, Fell Ash growing outside of the Conservation area; at Oaklea, Stockland; was supported

b) Stockland Tennis Club Spoil from minor works Stockland Playing Field; agreed a site meeting be set up convened by the Clerk between the council (cllrs Parris, Maitland, Bright and the Clerk), the Club and their contractor, to discuss and agree the outcome.

iv) Applications refused/withdrawn/appealed/complaints: to decide how to respond;
(1) **APP/U1105/W/15/3138719** Appeal decision Change of use of land for the siting of a touring caravan on land to the east of The Old Cider House, Heathstock, Stockland – Appeal dismissed.

14) **Correspondence**: to consider items received (emailed to all Cllrs; (? signifies whether it is needed)

a. Police & Crime Commissioner Notice of elections 5th May nominations and election agents
b. CPRE; Best Kept village competition
c. DALC; monthly updates; newsletter; free legal/employment advice
d. Devon Communities Together; eNewsletter, Hallmark, Resilience Forum 11th May; courses; Futsal tournament 3rd July Exeter City FC (send to Tennis and Cricket clubs)
e. Devonshire newsletter? Not required
f. EDDC; Precept; Development Management Committee; The Knowledge news
g. Fields in Trust; news the council is not a member.
h. NHS NEW; newsletter
i. Ordnance Survey; PSMA membership news? Small fee to use maps so may be re-used
j. Parish Online newsletter? Not needed
k. Rural Vulnerability Service, Housing, Transport and Broadband

15) **Finances** to review and agree items of payments and receipts

Balances at Bank (at 31/3/16):

Treasurers Account	35231.84

Payments: as at 26/4/16

i) Staffing costs April	543.61
ii) DALC affiliation fee	147.49
iii) FMS Black ink cartridge	24.19
iv) Laptop, USB memory drive, paid by debit card	381.47
v) Whitecroft tree work on Huntshayes Turbary (invoice received)	100.00

	TOTAL	1196.76
Receipts (as at 26/4/16)		
i) EDDC half year precept (£5891) and CTSG (£128)		3009.50
ii) EDDC PTF Grant		1052.26
	TOTAL	4061.76
Change in Funds		2865.00
	BALANCE TOTAL	38096.84

16) **Items of Future Business** for the next Agenda; footpaths, roads

17) **Confidential Items**: In view of the confidential nature of the business about to be transacted, it is likely that the press and public will be excluded during consideration of issues agreed under item 3 of the Agenda. **Agenda item 11, staff** agree an incremental increase from the 1st April, as set out in the Contract of Employment. from SCP 22 to 23.

The next meeting is the APM on the 24th May followed by the full Council on the 31st May.

Signed …… 31st May 2016

Chairman Meeting closed at 22.00