STOCKLAND PARISH COUNCIL

Minutes of the Finance and Staff Committee Meeting, held on Wednesday 3rd November at 3.45pm, 2021.

1) **Public Participation Time** (SO 1e & f); None.
2) **Resolve to exclude members of the press and public**. None
3) **To record those present/apologies for absence;** Cllrs, Griffiths, Durrant and Morgan.
4) **Declarations of Interest**: None.
5) **Finance & Staff Minutes**-that the draft minutes of the meeting of the 7th July were confirmed and signed at the council meeting on the 27th July.

6) **Action Review Summary**-
   - **i) Review** and decide if any amendments are required in the procedures for Standing Orders, Financial Regulations, Code of Conduct and Risk Assessment; all were updated during 2020
   - **ii) Stockland Village Website;** to receive and agree a quote from a Contractor to continue the website that is now being run by Cllr A Thompkins and another resident, with the costs being $143 (£108)for 3 years or $75 (£57) for one year; and noted that content needs to be basic to update it for free. Agreed 3 yrs at £108.

7) **Analysis of Budget to Payments and Receipts;** resolved to; receive the current information, attached highlighting the reductions in income streams especially from the RPA and the Hall, Car Park, Field and Play Area with possible effects on the Precept to cover costs Projects agreed were to produce an overall plan for whole Area of the car park (£20k), cricket field(no plan nor quote yet), Drains (no plan nor quote yet) and Play Space; the Clerk to complete another iteration of the Budget and Precept for the November meeting.

8) **Clerk's Objectives Appraisal-** resolved to; receive the report of current progress against the objectives set out for the year and for new Chair, A Thompkins and the Clerk to meet to agree objectives for the 2022/23 Appraisal.

9) **Items of Future Business** for the next Agenda. Precept and Budget.

10) **Confidential Items**: None.

Signed ……30th November, 2021
Chairman Meeting closed at 4.15pm